



Leicester
City Council

WARDS AFFECTED
All Wards

FORWARD TIMETABLE OF CONSULTATION AND MEETINGS:

CABINET

1st September 2009

INTERNATIONAL DEVELOPMENT WORKING PARTY

REPORT OF THE DIRECTOR OF PLANNING AND ECONOMICAL DEVELOPMENT

1. PURPOSE OF REPORT

- 1.1 This report sets out proposals for establishing an International Development Working Party with revised Terms of Reference and membership (Appendix A).

2. RECOMMENDATIONS

- 2.1 Members are asked to:
- a. Note the report;
 - b. Endorse the establishment of a new International Development Working Party;
 - c. Approve the revised Terms of Reference (Appendix A);
 - d. Approve the membership as set out in Appendix A;
 - e. Appoint a Chair and Vice-Chair.

3. REPORT

- 3.1 The report follows discussions at the Overseas Links Working Party over how the City Council's international development work might be made more coherent and better coordinated.
- 3.2 On 30th March, Cabinet approved a new International Development Strategy and agreed to set up an International Development Committee with new Terms of Reference and membership.
- 3.3 However, recent discussions with members have concluded that the best option would be for Cabinet to re-set the International Development Committee as a Working Party rather than a Cabinet Committee. The Working Party will be more inclusive of non-Cabinet members and facilitate the work of the Cabinet without creating unnecessary pressure. The Working Party will allow more flexible working whilst at the same time retaining oversight by the Cabinet.
- 3.4 Therefore, it is now proposed to have a new International Development Working Party with revised Terms of Reference and membership as set out in this report. There are no proposals to revise the International Development Strategy.
- 3.5 Attached are proposed terms of reference for the new Working Party (Appendix A).

4. FINANCIAL, LEGAL AND OTHER IMPLICATIONS

4.1. Financial Implications

There are no direct financial implications arising from this report.

Martin Judson, Head of Finance – ext. 29 7390.

4.2 Legal Implications

The law and Constitution enable the establishment of the proposed new Working Party. The Working Party will be advisory so Cabinet will have to delegate decision-making authority to officers or a Cabinet lead.

Peter Nicholls, Service Director - Legal Services – ext. 29 6302.

5. OTHER IMPLICATIONS

OTHER IMPLICATIONS	YES/NO	Paragraph References Within the report
Equal Opportunities	NO	
Policy	YES	3.1; 3.4
Sustainable and Environmental	NO	
Crime and Disorder	NO	
Human Rights Act	NO	
Elderly/People on Low Income	NO	

6. RISK ASSESSMENT MATRIX

Risk	Likelihood L/M/H	Severity Impact L/M/H	Control Actions (if necessary/appropriate)
There is no process for reviewing policy	L	L	Minutes will be reported to Cabinet on a regular basis so as to prompt monitoring and review at Cabinet level

L-Low
M - Medium
H-High

L-Low
M - Medium
H-High

7. BACKGROUND PAPERS - LOCAL GOVERNMENT ACT 1972

International Development Strategy – Regeneration & Culture, 30/03/09

8. CONSULTATIONS

- Martin Judson, Head of Finance – ext. 29 7390
- Peter Nicholls, Service Director - Legal Services – ext. 29 6302
- Overseas Links Working Party
- Adrian Russell; Alistair Reid; Andrew Bunyan; Andrew L Smith; Andy Keeling; Andy Smith; Ann Branson; Bhupen Dave; Charles Poole; Chris Minter; Dave Pate; David Taylor; Helen Ryan; Jeff Miller; Jill Craig; Joanne Ives; Keith Murdoch; Lynn Cave; Margaret Libreri; Mark Noble; Mike Candler; Pat Hobbs;

Penny Hajek; Richard Watson; Ruth Lake; Sam Maher; Sheila Lock; Simon Bennett; Tracie Rees; Trevor Pringle

9. REPORT AUTHORS

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Key Decision	No
Reason	N/A
Appeared in Forward Plan	N/A
Executive or Council Decision	Executive (Cabinet)

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INTERNATIONAL DEVELOPMENT WORKING PARTY

TERMS OF REFERENCE

1. To make recommendations to Cabinet and to support Cabinet in its implementation of the International Development Strategy
2. To promote international work for the City Council
3. To ensure representation from all service areas and foster a joined up approach to international work across City Council departments
4. To formulate ideas and make recommendations on the City Council's participation in international work
5. To raise awareness of international issues and developments across the City Council
6. To support officers and members engaged in international work
7. To oversee progress and outcomes of international work within the City Council
8. To make recommendations on the use of the budget allocated to it by Cabinet

Decision-making

- a. The Working Party is an advisory group.
- b. If executive decisions need to be made, these will be made by Cabinet or, by an officer or Cabinet member with delegated authority on behalf of Cabinet

Membership

- a. The Working Party may include officers, elected members and outside representatives (e.g. twinning organisations). They shall be appointed or removed by the Chair in consultation with the Leader. The Chair and Vice-Chair shall be appointed or removed by Cabinet
- b. The Working Party will be able to co-opt advisory members as may be necessary from time to time to assist the Working Party achieve its objectives